

**INVITATION TO BID FOR HEALTH INSURANCE OF LOCALLY-HIRED EMPLOYEES OF THE
PHILIPPINE CONSULATE GENERAL IN JEDDAH**

1. The *Philippine Consulate General in Jeddah*, through the *General Appropriations Act*, intends to apply the sum of *USD32,000.00 or SR130,000.00* being the Approved Budget for the Contract (ABC) to payments under the contract for *the Health Insurance of Locally-Hired Employees of the Consulate General*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Consulate General* now invites bids for the *health insurance of twelve (12) locally-hired employees, all Filipino nationals, for the calendar year 2019/2020*. Delivery of the Goods is required *starting 14 January 2019 until 14 January 2020*.
3. The Bids and Awards Committee (BAC) of the Consulate has scheduled the following activities for the Project:

| Pre-Bid Conference | Deadline for Submission of Bids | Bid Opening |
|--------------------|---------------------------------|--------------------|
| 01 December 2018 | 12 December 2018 | 12 December 2018 |
| Saturday, 2:00 pm | Wednesday, 12:00 noon | Wednesday, 2:00 pm |

4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Philippine Republic Act (R A) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the IRR of RA 9184.

5. Interested bidders may obtain further information from *the Consulate General* and inspect the Bidding Documents at the address given below during *office hours from 10:00 a.m. to 3:00 p.m.*

A complete set of Bidding Documents may be purchased by interested Bidders from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of five hundred riyals (SR500.00).

It may also be downloaded free of charge from the websites of the Consulate and the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

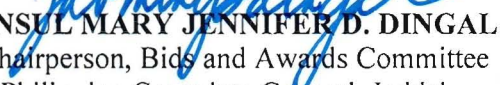

6. The *Consulate General* will hold a Pre-Bid Conference on ***01 December 2018 at 2:00 pm at the PCG Conference Room, 2nd Floor, Bldg. No. 2, Philippine Consulate General, Bldg. No. 4663, Fajer St., Al Rehab District 6, Jeddah, K.S.A.***, which shall be open to all interested parties.

7. Bids must be delivered to the address below on or before **12:00 noon of 12 December 2018**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in Section 27.2 of the IRR of RA 9184.

Bid opening shall be on 12 December 2018 at 2:00 pm at *the PCG Conference Room, 2nd Floor, Bldg. No. 2, Philippine Consulate General, Bldg. No. 4663, Fajer St., Al Rehab District 6, Jeddah, K.S.A.* Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The *Consulate General* reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

*Vice Consul Alfred Kristoffer A. Guiang and/or Ms. Lamyaa Kuday
Philippine Consulate General
Bldg. No. 4663, Fajer St. Al Rehab Dist. 6, Jeddah, K.S.A.
Email: alfred.guiang.jeddahpcg@gmail.com or lamskuday@yahoo.com*


CONSUL MARY JENNIFER D. DINGAL
Chairperson, Bids and Awards Committee
Philippine Consulate General, Jeddah 

Jeddah, 01 December 2018