



CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES
القنصلية العامة لجمهورية الفلبين بجدة
JEDDAH



NOTICE OF AWARD

26 December 2024

To Whom It May Concern,

The Philippine Consulate General in Jeddah is pleased to inform you that upon the recommendation of the Consulate's Bids and Awards Committee (BAC), **Al Quiadaa International for Security** is hereby awarded the contract for the procurement of security services.

In connection with this, you may contact Mr. Jules Patrick A. Aguila, Vice Consul and Administrative Officer of the Consulate.

Sincerely yours,

ALFRED KRISTOFFER A. GUIANG
Consul and Acting Head of Procuring Entity

AL QUIADAA INTERNATIONAL FOR SECURITY
Jeddah, Saudi Arabia



CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES
القنصلية العامة لجمهورية الفلبين بجدة
JEDDAH



NOTICE TO PROCEED

26 December 2024

To Whom It May Concern,

Please be informed that pursuant to the Notice of Award dated 26 December 2024 issued by the Head of Procuring Entity – Philippine Consulate General, Jeddah, you are hereby given this Notice to Proceed as the service provider for the procurement of security services.

This Notice is issued in accordance with the requirements of Republic Act 9184, or the Government Procurement Reform Act of the Philippines.

Sincerely yours,

ALFRED KRISTOFFER A. GUIANG
Consul and Acting Head of Procuring Entity

AL QUIADAA INTERNATIONAL FOR SECURITY
Jeddah, Saudi Arabia



Private Security Guard Services
Contract agreement

Between

AlQiadaa International for private security services

And

Philippine Consulate General

Jeddah



This contract was issued on 31/12/2024 between:

1. **AlQiadaa International for private security services**, Saudi company with commercial registration NO. ٤٠٣٠١٨٨٨٦ , located in AlShatii district_ king Road, [Tel: 012 26132426](tel:01226132426), Fax: ٦٩٤٢٠٤٧, Email: nawaf@qiadaa.com Mob: 0555383414. The company is represented by Mr. Nawaf Mohammed Alshamri in his capacity as the Administrator and referred to as "the first party) .

2 **Philippine Consulate General**, PO Box 4797, Jeddah 2142 , 4663 Fajr Street Al Rehab District (Jeddah , Saudi Arabia)

Preface

Since the first party is licensed company to practice private security guards on the basis of a work permit issued by the Ministry of Interior No. 165. The second party welcomes the benefit of the services of the first party to secure his projects.

Accordingly, the two parties agreed, in full, to the following terms that are considered legitimate according to the following:

Article 1:

The above preamble and appendices (bid and offer of services) are an integral part of this contract and are read and interpreted accordingly.

Article 2:

A) The company is committed to provide (3) security Guards and (1) site supervisor who are subject to increase according to the needs of the second party. They are qualified by giving this service the most attention and to be on highest degree of responsibility and enjoying good behavior, awareness and appearance. Good and decent and have a full knowledge of the work of civil guards to work outside and inside the building of the second party and on the external gates and other sites determined by the second party over the days of the week for eight hours per day per person and each of them holds the following:

1. The intermediate certificate or its equivalent.
- 2- The security man should have obtained training in the field of security and evacuation systems in case of emergency and safety procedures.



3. The applicant must have physical fitness so that the body is free of defects and all infectious diseases and is healthy, energetic and active according to a medical certificate and medical examination from an accredited hospital.
4. Applicants must be between 20 and 40 years old at the time of application.
- 5 - To submit a certificate of good conduct and a scene of recommendation from an accredited body.
6. Priority shall be given to those with experience and knowledge of the work of security and safety.
- 7 - Pass the personal interview that is determined for the purpose of nomination for this post.

(B) The Second Party shall have the right to object to any individual and therefore the First Party shall be bound to change it if it does not comply with the conditions mentioned in this Article on the condition of accepting his appointment in this contract.

C) The main tasks (for the first party) are as follows:

1. Managing the work technically and administratively.
2. Implementation of the ongoing inspection procedures and in accordance with the instructions of the second party.
3. Ensure that the company patrols are checking the sites and confirming the presence of individuals in their work sites on a continuous basis.
4. Implementation of security and safety procedures.
5. Cover any shortage of security personnel within two hours.
6. Training and qualifying individuals, especially fresh graduates, by holding theoretical and practical courses to ensure their understanding of all security works.
7. Contact the competent authorities when necessary (God forbid) such as the police and civil defense after coordination with the competent department of the second party.
8. Perform any other tasks under this contract as requested by the Second Party without prejudice to the instructions of the Ministry of the Interior and the relevant regulations in the Kingdom of Saudi Arabia.
9. The first party shall ensure the provision of tools and equipment necessary for the operation of the work as requested by the second party.



D) Main tasks of external security personnel:

1. Full compliance with the full-dress code without prejudice or lack.
2. Not allowing any unauthorized person to enter after working hours.
3. Do not allow any individual to stop a car, truck or any kind of machinery in front of the gates or near the walls.
4. Ensure that all external doors are closed on a continuous basis only when needed.
5. Ensure that all lighting lamps in the fences and gates are illuminated at night.
6. Immediate notification of any fires or emergencies (God forbid) immediately to the site supervisor and civil defense.
7. Prevent any gatherings in front of the gates or nearby sites.
8. Make sure to close the gates completely at all times.
9. Inspect all workers and employees of the second party entry and exit of the premises as a precautionary security measure if requested by the second party.
10. Not to allow any acts of vandalism, assault or destruction of the Second Party's building or property.
11. Immediate notification of any suspect to the competent department of both parties and the webmaster.
12. Do not leave or keep any objects or furniture at the gates.
13. Prevent the removal of any objects of the second party sites without written official permission.
14. Security personnel are strictly prohibited from smoking at the workplace.

Article 3:

Work location:

The security personnel will be deployed on the site of the second party in **Philippine Consulate General Jeddah**

Article 4:

Method of payment:

A) The parties agreed that the second party shall pay the monthly invoice after **(30) days** (to the first party) by the Gregorian date system.

Article 5:

Uniforms:

The "first party" is committed to providing security men with uniform every year.



Article 6:

Penalties and fines:

The First Party shall abide by the application of the sanctions and penalties list (security men and supervisors) according to the policies and regulations of the first party in accordance with the laws of the Saudi Labor and Workers' Bureau.

Article 7:

Field supervision and patrols:

- The First Party is obliged to provide (03) Security Guards, and (01) supervisor to act as a link between the management of the Second Party and the management of the First Party.
- The first party is obliged to inspect the sites and ensure that the individuals are present in their locations on an ongoing basis with the regular patrol system.

Article 8:

Total Cost of the service:

- **The price details are shown below inclusive VAT :**

No	Item	Qty	Price	Total
1	Security Guards	3	4500 Monthly	13500
2	Security Supervisor	1	5900 Monthly	5900
3	TOTAL			19400
4	VAT			2910
5	Stick		FREE	
6	Uniform (Dress code As per your Requirement)		FREE	
7	Torch (Flash Light)	1	FREE	
8	Company ID Card		FREE	
9	Hand Held Metal Detector	3	FREE	
Sub Total Monthly (Inclusive VAT)				22310
Yearly Total (Inclusive VAT)				267720



Article 9:

Duration and Enforcement of the Contract:

The term of this contract shall be in the Gregorian calendar starting from 01/01/2025 until 31/12/2025. The contract shall be automatically renewed for a similar period, unless one of the parties informs the other party in writing that it does not wish to renew the contract at least two months before the expiry of the contract. The first party shall not prejudice any of the terms of the contract during the warning period.

Article 10:

Submission of documents required by the Second Party:

The second party may request documents indicating that the first party is paying the employees the salary and the advantages, company shall respond quickly to the request of the second party within a period not exceeding two weeks from the date of the request.

Article 11:

Failure of executing the contract:

1. In case of breach of any of its obligations or undertakings under this contract, or if the Second Party has suffered any damage due to (First Party) or one of its employees as determined by the Second Party with confirmed evidence, The second party has the right to take legal procedures that reserve his rights, provided that the first party is notified in writing within one working month.

Article 12:

General Terms:

1. The first party shall be obliged to review the identity papers of the security applicants.
2. If one of the security and safety personnel violates the regulations of the second party, the first party shall abide by the application of the penalties stipulated in accordance with the policies of the first party which match the Labor and Workers' Bureau regulations, according to a report from the second party.
3. The second party shall not be responsible for criminal incidents, especially homicides, and all incidents involving competent governmental authorities or Where the other party does not have a hand or that is outside its reasonable responsibility or control.



Article 13:

Conflict Resolution:

If a conflict arises between the parties to this contract, God forbid, on the shortening of any of its terms and provisions, the dispute shall be settled by a decision of an arbitration committee, each of which shall appoint a member and appoint its chairman by means of the member appointed by the parties. To pay the fees of the member appointed by him and to divide the fees of the Head of Arbitration and all other arbitration fees equally between the parties.

Article 14

Copies of the Contract:

This contract has been prepared in two original copies in English, each of which has a copy to work under.

In witness of the foregoing, the parties have signed this contract through their accredited representatives on the date set out in its editorial.

Philippine Consulate General Jeddah

Name : Mr. Alfred Kristoffer A. Guiang
Title : Consul and Acting Head Of Post

Signature :



AlQiadaa International Company

Mr. Nawaf Mohamed ALShamri

CEO

