



REQUEST FOR QUOTATION

The Philippine Consulate General in Jeddah, Kingdom of Saudi Arabia intends to procure two (2) heavy duty shredders for daily operations of Consular Section and would like to request quotations from qualified and capable firms. This request for quotation is being issued in accordance with Republic Act No. 9184, also known as the "Government Procurement Reform Act" of the Philippines. The details of the procurement are as follows:


- Name of Project** : Procurement of Two (2) Heavy Duty Shredders for daily operations of Consular Section
- Terms of Reference** : 2pcs of Heavy Duty Shredder
- strip-cut shredder with 3.9mm cut size
 - shreds up to 19 sheets per pass
 - quiet operations
 - large 33-liter waste bin
 - ecosmart energy-saving mode
 - operates on 220V, 60Hz
- Approved Budget** : Not to exceed a total of 6,400 Saudi Riyals Inclusive of 15% Value Added Tax

Please submit your duly signed quotation on or before **20 November 2024, 1500H**. The Consulate accepts quotations submitted directly, or by email at the following address and email address:

- 4663 Fajr Street, Al Rehab District 6, P.O. Box: 4794 Jeddah, 21412 – Saudi Arabia
- jeddahpcg.admin@dfa.gov.ph, copy furnished jeddahpcg@dfa.gov.ph

Submission of relevant company brochures and information materials will also be appreciated.

Very truly yours,


JULES PATRICK A. AGUILA

Vice-Consul and Administrative Officer
Head, Bids and Awards Committee Secretariat

Jeddah, 13 November 2024