



CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES

القنصلية العامة لجمهورية الفلبين بجدة

JEDDAH

REQUEST FOR QUOTATION

The Philippine Consulate General in Jeddah, Kingdom of Saudi Arabia intends to procure janitorial services of the Consulate General for CY 2024 (1 January 2024 – 31 December 2024), and would like to request quotations for the said janitorial services from qualified and capable firms. This request for quotation is being issued in accordance with Republic Act No. 9184, also known as the “Government Procurement Reform Act” of the Philippines. The details of the procurement are as follows:

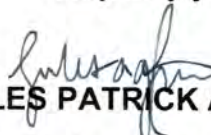
- Name of Project** : Janitorial Services for CY 2024
- Terms of Reference** : Three (3) Cleaners / Janitors in charge of:
1. Cleaning two (2) office buildings and outside premises of the Consulate;
  2. Cleaning of floors, parking areas, walls, staircases, lights, windows (toilet, sink, etc.) and other related facilities; and
  3. General cleaning of official vehicles.
  4. Working days – Saturdays to Thursdays except during Consulate-declared non- working holidays.
  5. Working hours – 5:00 am to 5:00 pm (12 hours a day), and to render overtime, if necessary.
- Approved Budget** : Not to exceed a total of 161,000.00 Saudi Riyals  
Inclusive of 15% Value Added Tax

Please submit your duly signed quotation on or before **19 December 2023, 1500H**. The Consulate accepts quotations submitted directly, or by email at the following address and email address:

- 4663 Fajr Street, Al Rehab District 6, P.O. Box: 4794 Jeddah, 21412 – Saudi Arabia
- jeddahpcg.admin@dfa.gov.ph, copy furnished jeddahpcg@dfa.gov.ph

Submission of relevant company brochures and information materials will also be appreciated.

Very truly yours,

  
**JULES PATRICK A. AGUILA**

Vice-Consul and Administrative Officer

Head, Bids and Awards Committee Secretariat